

# SCHOLARSHIP CHECKLIST

*Sun Prairie United Methodist Church*

Please use this checklist to make sure you have all the required parts attached before your application is submitted. Our Scholarship Committee has decided that no application will be accepted without all of these parts included.

**SCHOLARSHIP DEADLINE WILL BE STRICTLY ENFORCED!**

**Deadline is Tuesday April 4, 2024**

Please check the week before the deadline to make sure that you have all the required pieces of the application. Return the completed application to the church office by the deadline.

\_\_\_\_\_ The Application Form with your name and all applicable information completed.

\_\_\_\_\_ Two (2) Recommendations using the Recommendation Form, found on our website.

\_\_\_\_\_ One (1) from an adult member of the church

\_\_\_\_\_ One (1) a family friend; or a teacher, college professor or someone you have worked with.

\_\_\_\_\_ Email a recent photo of yourself to Pastor Claire ([cdouglass@sunprairieumc.org](mailto:cdouglass@sunprairieumc.org)) for use online and in print publications

**RECOMMENDATION FORMS MUST BE SUBMITTED ONLINE USING THE GOOGLE FORM OR A PAPER COPY OF THE RECOMMENDATION FORM MAYBE SUBMITTED TO THE OFFICE BY SPECIAL REQUEST.**

**ALL LETTERS MUST BE RECEIVED BY APPLICATION DEADLINE – 4/4/2023**